Inclement Weather Policy

Purpose
To define inclement weather and describe the Library's operation during those times.

Policy
Lenoir-Rhyne University defines inclement weather as:

Weather conditions ... [which] “make it difficult, dangerous, or impossible to report to work or make it necessary to leave work early”.

(www.lr.edu/academics/inclement-weather-policy)

The Lenoir-Rhyne Asheville Graduate Center and its Librarians will respond to inclement weather as follows:

Inclement Weather
During inclement weather, the Graduate Center Director, in consultation with Asheville Chamber of Commerce staff and local police and public safety officials, will determine whether the Center facility will be open and if classes will be delayed, canceled or held as scheduled.

When inclement weather occurs overnight or in the very early morning, decisions concerning opening facilities and classes are usually made and announced by 7 a.m. The decision to cancel afternoon/evening classes, which are those classes that begin at 4 p.m. or later, will usually be made and announced by 2:00 p.m. Unexpected snow or ice and worsening weather conditions can alter these timelines.

Travel to the Center
Asheville L-R graduate students, faculty, and staff should exercise good judgment in deciding whether to attempt to travel to the Center and are encouraged not to do so when conditions might threaten their safety or the safety of others.

Notification
Facility closings, late starts and class cancellations will be announced via an email announcement sent to faculty, staff and students' campus email accounts. Changes in schedules of University non-class events and activities, such as conferences, workshops and speakers, will be announced via email and posted on the Center’s web site and at its Facebook and Twitter sites.

During periods of inclement weather, Lenoir-Rhyne Asheville Graduate Center Librarians will not be on the Asheville campus when classes are not scheduled or have been cancelled.
**Inclement Weather Policy**

**Procedure Required to Implement Policy**
As outlined in the “Policy” section

**Name and Title of Policy Author**
Rita Dursi Johnson, Dean of University Library Services

**Listing of Affected Individuals (as needed)**
Director, Center for Graduate Studies of Asheville

**Reviewed by/Concurrence from**
Larry M. Hall, University Provost

**Signature of the Individual(s) Approving the Policy**

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**Developed/Revised or Reviewed**
January 2013 / August 2013