Title: Inclement Weather Policy

Division/Department: Lenoir-Rhyne University Libraries, Rudisill Library

Related Policy(ies):
- Library Hours Policy
- Inclement Weather Policy Asheville
- LRU Academics Inclement Weather Policy
- LRU Non-academic Employee Handbook, Section IV H. Interruptions due to weather (Inclement Weather Policies - Emergencies and safety)

Purpose:
To define inclement weather and describe the Library's operation during those times.

Policy:
Lenoir-Rhyne University defines inclement weather as:
Weather conditions ... [which] “make it difficult, dangerous, or impossible to report to work or make it necessary to leave work early”. (Non-academic Employee Handbook)

The University and Rudisill Library will respond to inclement weather as follows:

1. Classes are cancelled and the University is closed.
   In this situation, the library will be closed.

2. Classes are cancelled but University offices are open.
   In this situation, the library will be open during weekdays, as travel on campus permits, from 9:00 a.m. until 5:00 p.m.

3. Classes are operating on a two-hour delay schedule.
   In this situation, the library will open, as travel on campus permits, at 9:00 a.m.
   (The Non-academic Employee Handbook, Section IV H. Interruptions due to weather, (updated Feb 2011), Non-academic Employee Handbook)

If the campus is closed early due to inclement weather, the Dean of University Library Services will make the determination when the library will close.

If inclement weather happens or is predicted for Saturdays and Sundays, the Dean of University Library Services, in consultation with the circulation staff, will determine the library operating hours for those days.

In both cases above, the safety of students, library staff, and library users will be the determining factor in closure and closure times.

The library will see that the revised hours are posted as soon as possible on the library’s web pages on the University’s web site. However, weather patterns are unpredictable, and the library may have to adjust its original planned closure times as the weather changes.
Inclement Weather Policy

**Procedure Required to Implement Policy**
As outlined in the “Policy” section

**Name and Title of Policy Author**
Rita Dursi Johnson, Dean of University Library Services

**Listing of Affected Individuals (as needed)**

**Reviewed by/Concurrence from**
Larry M. Hall, University Provost

**Signature of the Individual(s) Approving the Policy**

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**Developed/Revised or Reviewed**
January 2013 / August 2013 / July 2017